Friends Group Board Meeting
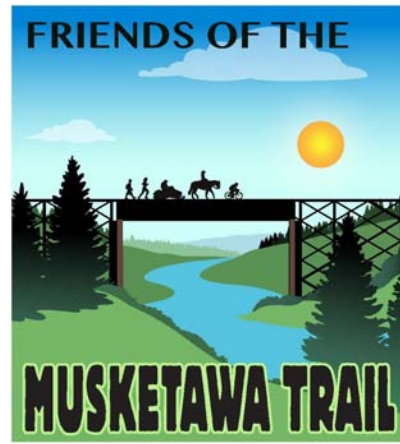
Thursday, August 1, 2019
7:00 p.m. Ravenna Village Office
12090 Crockery Creek Road

Millennium Trail 2000   **National Recreation Trail 2008**

MEETING AGENDA

1. **Meeting called to order - Tim Nink, president**

2. **Review / approve minutes from June 6, 2019 Meeting**

3. **Secretary report**

4. **Treasurer report - Diana Holovka**

5. **Correspondence**

   a. **Email correspondence from Melissa Thatcher with Ravenna Historical Society about historical depot. Friends to donate to fund? Various junk emails still coming in (not too heavy)**

   b. **Mail correspondence. Any? (Ed/Diana) Mailing address moved to Ed/Diana's new condo. Address list and website updated.**

6. **Trail Managers Report: Muskegon County/George Czinder; Ottawa County/Anne Engvall**

7. **Website – Tim to insert updated Musketawa Trail logo as soon as he has updated format from Donna.**

8. **Next Trail newsletter being worked on. Update?**

9. **Current expenditures – Request(s) for reimbursement?**

10. **Project list for 2019 (and beyond):**

    a. **Complete:**

      i) Observation deck updates: Oscar completed a repair on the roof of the Swanson Road deck recently – THANK YOU!. Tim, James and George power-washed the deck just east of Ravenna in preparation for staining.

    b. **Current/existing:**

      i) Design and have printed new t-shirts and polos for board members and available for memberships/public. Updated logo sent to a vendor (Michigander volunteer Tim Payne) for quotations. Need to get a quantity count for both t-shirts and polos. Only a handful of t-shirts and polos are left (extra box found by Ed/Diana).

      ii) Observation deck at Swanson Road, West of Ravenna. Stain remaining outside boards this year. Oscar to explore color/stain options as this deck is a "mish-mash" of color/stain.

iii) Stain remaining decks. These include re-staining deck east of Ravenna and adding stain to deck at trestle just west of Conklin (Rio Grande). Use Thompson's TOTAL semi-transparent already purchased. Tim, James and Gary to work on the Rio Grande deck on Saturday, August 24. George to stain the deck east of Ravenna (idea on timeframe?)

iv) Signage project – Jill Sell from the DNR has secured grant monies ($2000) for purchase of materials to add signage for the Musketawa Trail. Jill has to purchase these items in lieu of transferring the money to us. Need to determine how these will get installed in conjunction with Ottawa County Parks. Jill has installation details/requirements. Hoping to get this done yet in 2019. George, do you have time to work on this? Assistance from other board members/volunteers?

v) Design new/update brochure for the Musketawa Trail. Donna has agreed to work on design. Thoughts on design elements? We have an updated map file used on the trail head signs.

c. **Future/longer term**

i) Bike repair stations for trail heads. DNR is very supportive of stations. Tim has quoted price (see item ii).

ii) Ravenna trail head upgrade project – concrete pad with bike repair station and handicap picnic table. Board approved exploration. Project to include steel bollards to separate parking lot surface from pad, painting new parking lot lines (handicap spots), signage and new bollards around lot (suggest rocks like Marne trailhead). Proceed with purchase this fall or wait until spring of 2020?

iii) Covered shelter proposed near the trail crossing at Ellis and Squires Roads (at the county line between Muskegon and Ottawa). Will need to explore an engineering drawing and possibly talk to neighboring property owner(s).

iv) Gary suggested having "open house" days at the caboose at the Ravenna trail head at a previous meeting. Gary to explore. Talk with Ravenna Historical Society (Melissa Thatcher).

v) Work on "etiquette/rules" signs for the trail head kiosks. Tim to update first draft to simplify and condense. Get approval from DNR and Ottawa County Parks before finalization.

vi) Any other ideas???

12. **Miscellaneous**
13. **Adjourn**

Respectfully submitted,
Timothy Nink, President

23 years of trail work and still going!
A non-profit organization of committed volunteers