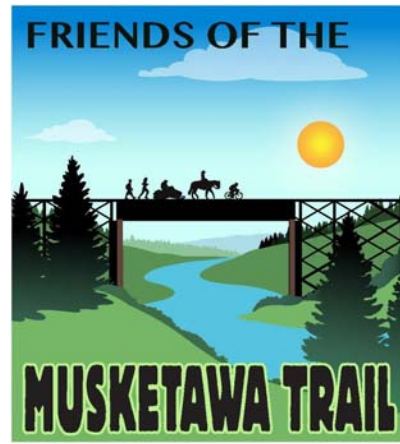


Friends Group Board Meeting

Thursday, October 3, 2019

7:00 p.m. Ravenna Village Office

12090 Crockery Creek Road



Millennium Trail 2000

National Recreation Trail 2008



MEETING AGENDA

1. Meeting called to order - Tim Nink, president
2. Review / approve minutes from August 1, 2019 Meeting
3. Secretary report
4. Treasurer report - Diana Holovka
5. Correspondence
 - a. Email correspondence from Melissa Thatcher with Ravenna Historical Society about historical depot. Project groundbreaking slated for this Fall. Also, a few inquiries into trail usage.
 - b. Mail correspondence (Diana)
6. Trail Managers Report: Muskegon County/George Czinder; Ottawa County/Anne Engvall
7. Website – Added news article about planned project in Ravenna for 2020. Website now has secure “Https://” per Ponder recommendation (and payment).
8. Next Trail newsletter being worked on. Diana has started. Update?
9. Current expenditures – Request(s) for reimbursement?
10. Project list for 2019 (and beyond):
 - a. Complete:
 - i) Observation deck (Swanson Road): Oscar completed a repair on the roof of the deck.
 - ii) Observation deck (East of Ravenna): Tim, James and George power-washed the deck just east of Ravenna in preparation for staining. George and his son completed staining.
 - iii) Observation deck (Attached to trestle at Rio Grande crossing): Gary, James and Tim stained the inside of this deck.
 - b. Current/existing:
 - i) Design and have printed new t-shirts and polos for board members and available for memberships/public. Approach other vendors (Imperial and local shops). Incorporate new logo and text. Is Donna still available to help?

- ii) Observation deck at Swanson Road, West of Ravenna. Stain remaining outside boards. Update from Oscar?
- iii) Signage project – George picked up the signs (“Welcome to”, “No Wheeled Motorized Vehicles”, “No Dumping” and “Snowmobile Courtesy”). Discovered issue with “Welcome To” signs. Jill Sell (DNR) to order labels to apply to signs to correct. George has started install. Ottawa County Parks hasn’t started to date.
- iv) Design new/update brochure for the Musketawa Trail. Need to check with Donna on her availability. If not available, discuss other options (another graphic artist, possibly Amy Gustin).
- v) Ravenna trail head upgrade project (concrete pad with bike repair station and handicap access picnic table): Order project items in early 2020 (need items before we do concrete pour). Table base pole and new steel bollards have a fitting pour. Michigan DNR (Jill Sell) has approved the project. No building permit required from Ravenna. News article posted to our website and on Facebook.

c. Future/longer term

- i) “Open house” days at the caboose at the Ravenna trail head at a previous meeting. Gary to explore. Talk with Ravenna Historical Society (Melissa Thatcher). Update?
- ii) Work on “etiquette/rules” signs for the trail head kiosks. Tim to update first draft to simplify and condense. Get approval from DNR and Ottawa County Parks before finalization.
- iii) After Ravenna upgrade project, explore unit for Muskegon. Suggest location along trail just up from parking lot near wood bench. This area is fairly flat and is highly visible.

12. Friends Annual Dinner (2020) ideas – Diana

13. Projected Friends board meeting dates for 2020: 4/2, 6/4, 8/6 & 10/1 (all Thursdays at 7PM in Ravenna)

14. Miscellaneous/Other News

15. Adjourn

Respectfully submitted,
Timothy Nink, President

**23 years of trail work and still going!
A non-profit organization of committed volunteers**