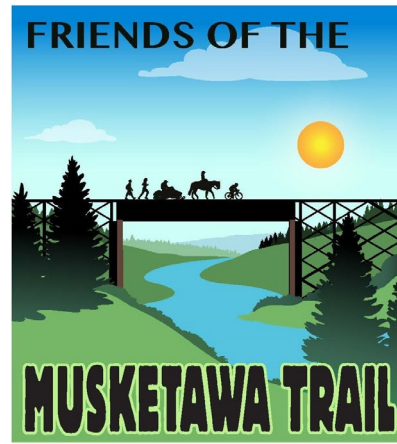


Friends Group Board Meeting

Thursday, August 5, 2021

7:00 p.m. Ravenna Village Office

12090 Crockery Creek Road



Millennium Trail 2000

National Recreation Trail 2008



MEETING AGENDA

1. Meeting called to order - Tim Nink, president
2. Review / approve minutes from June 3, 2021, meeting. Do FINAL approval of October 3, 2019, meeting minutes.
3. Secretary report
4. Treasurer report - Diana Holovka
5. Correspondence
 - a. Emails (and Facebook messages) about trail conditions getting worse (surface)
 - b. Other email correspondence has been minimal
 - c. Mail correspondence (Diana)
6. Trail Managers Report: Muskegon County/Greg Sherburn; Ottawa County/Kate Alvarez
7. Website – No recent updates (Discuss “Adopt-a-Trail” section, now disabled on website, not current)
8. Current expenditures – Request(s) for reimbursement?
9. Discuss new brochure/trail map (Amy Gustin) design and ideas (use updated logo and trail map)
10. Project list (2021/pending or future):
 - a. Current/existing (2021 and beyond):
 - i) Design and have printed new t-shirts and polos for board members and available for memberships/public. Approach other vendors (Imperial and local shops). Incorporate new logo and text. Still pending. Anyone willing to tackle this project?
 - ii) Observation deck at Swanson Road, West of Ravenna. Stain remaining outside boards. Evaluate the status and address this season? Volunteer(s)?
 - iii) Design new/updated brochure for the Musketawa Trail. (Line item above)
 - iv) Ravenna trail head upgrade project (concrete pad with bike repair station and handicap access picnic table): Major project items are ordered. Items for concrete pour expected to be received by late August. Tentative plan for concrete pours is early September. Michigan DNR (Jill Sell) has approved the project. No building permit required from Ravenna. Jobsite to be marked with

caution tape and project description and DNR permit posted. Will need to prepare site prior to concrete pour. Remove existing wood decking (on ground) and a few wood bollards. Volunteers?
v) Ed Holovka Memorial project. Location to be Muskegon/Broadway trail head. Look at preliminary design (Tim). Jill Sell has suggested waiting on project until after reconstruction/re-pavement of the trail is complete. This will save removal and/or replacement of concrete pad. Possible to have better project with covered shelter and pad incorporated into reconstruction plans. Ed Holovka Memorial could “piggyback” on this work. Thoughts?

c. Future/longer term

i) “Open house” days at the caboose at the Ravenna trail head at a previous meeting. Gary to explore. Talk with Ravenna Historical Society (Melissa Thatcher). Any update (Gary)?

ii) Work on “etiquette/rules” signs for the trail head kiosks. Tim to update first draft to simplify and condense. Get approval from DNR and Ottawa County Parks before finalization.

11. Current trail map/brochure distribution (Anyone willing to distribute copies with current address sticker?)
12. Friends Annual Dinner (2021) – Discussion & Update (Diana)
13. Remaining Friends board meeting dates for 2021: 10/7 (all Thursdays at 7PM in Ravenna)
14. Miscellaneous/Other News
15. Adjourn

Respectfully submitted,

Timothy Nink, President

**25 years of trail work and still going!
A non-profit organization of committed volunteers**