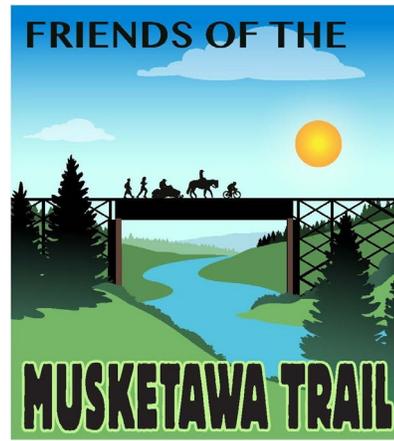


Friends Group Board Meeting

Thursday, October 7, 2021

7:00 p.m. Ravenna Village Office

12090 Crockery Creek Road



Millennium Trail 2000

National Recreation Trail 2008



MEETING AGENDA

1. Meeting called to order - Tim Nink, president
2. Review / approve minutes from August 5, 2021, meeting.
3. Secretary report
4. Treasurer report - Diana Holovka
5. Correspondence
 - a. Emails
 - b. Mail correspondence (Diana)
6. Trail Managers Report: Muskegon County/Greg Sherburn; Ottawa County/Kate Alvarez
7. Website – Revised with current Musketawa Trail map updated by Amy Gustin (doing map/brochure work)
8. Current expenditures – Request(s) for reimbursement?
9. Discuss new brochure/trail map
 - a. Vote on front panel picture
 - b. Decide on pricing for sponsor panel area
 - c. Discuss date for sponsorship monies and who will help soliciting sponsors
10. FOTMT Spring/Summer 2021 Newsletter. We need “all hands on deck” on this. Please provide input and articles for this. Due to go out in November.
11. Project list (2021/pending or future):
 - a. Current/existing (2021 and beyond):
 - i) Design and have printed new t-shirts and polos for board members and available for memberships/public. Approach other vendors (Imperial and local shops). Incorporate new logo and text. Still pending. Anyone willing to help tackle this project? Amy Gustin is going to help with designs.
 - ii) Observation deck at Swanson Road, West of Ravenna. Stain remaining outside boards. Evaluate the status and address this season? Volunteer(s)?
 - iii) Updated/new Musketawa Trail brochure (in process as above)

iv) Ravenna trail head upgrade project (concrete pad with bike repair station and handicap access picnic table): Major construction is completed including tear out of old, concrete pad installed by contractor and table/bike repair station installed. Remaining items include painting of handicap spot lines (Michigan DNR) and install of handicap spot signs and parking bumpers (Friends).

b. Future/longer term

i) Ed Holovka Memorial, to be located at the Muskegon/Broadway trail head. This was discussed last meeting with the agreement to wait on a better, larger install to possibly be incorporated into the trail resurfacing project (per idea by Jill Sell). Install memorial notification marker/post in projected location for users to read (Tim).

ii) Possibly purchase and install bike repair stations for remaining trail heads, including Marne, Conklin, and Muskegon (with Ed Holovka Memorial)

iii) "Open house" days at the caboose at the Ravenna trail head at a previous meeting. Gary to explore. Talk with Ravenna Historical Society (Melissa Thatcher). Any update (Gary)?

iv) Work on "etiquette/rules" signs for the trail head kiosks. Tim to update first draft to simplify and condense. Get approval from DNR and Ottawa County Parks before finalization.

12. Current trail map/brochure distribution (Anyone willing to distribute copies with current address sticker?)

13. Friends Annual Dinner (2021) – THANK YOU Diana! Afterthoughts? Ideas/thoughts on next year?

14. Projected Friends board meeting dates for 2022: 4/7, 6/2, 8/4 & 10/6 (all Thursdays at 7PM in Ravenna)

15. Miscellaneous/Other News

16. Adjourn

Respectfully submitted,

Timothy Nink, President

**25 years of trail work and still going!
A non-profit organization of committed volunteers**