



Friends of the Musketawa Trail Board Meeting

Thursday, April 7, 2022

7:00 p.m. Ravenna Village Office
12090 Crockery Creek Road



*Millennium Trail 2000
National Recreation Trail 2008*



MEETING MINUTES

Meeting attendance: Tim Nink, Mark Fritsma, Oscar Reed, George Czinder, Joan Schmitt, Gary DeKock, Paul Boucon and Cari Draft

Absent: James Smith

Guests: Greg Sherburn / DNR

1. Meeting called to order 7:02pm - Tim Nink, president
2. October 7, 2021 meeting minutes from October 7, 2021 - reviewed and approved.
3. **Secretary report** - Oscar & Diana indicated they'd like a new Secretary. Cari Draft volunteered; Oscar made motion, second by Mark, to first elect Cari to the board, and subsequently elect Cari to the Secretary position. Unanimously approved.
Motion made by Diana, second by George, to elect guest in attendance, Paul Boucon to the board. Unanimously approved. Cari brought treats of apples & PB; noted, Oscar is allergic to PB.
4. **Treasurer report** by Diana Holovka. No transactions since last meeting; our account balance is \$22,779.00. Reminder on winter/spring newsletter. Motion & second to approve treasurer's report. Unanimously approved.
5. **Correspondence**
 - a. Emails: A girl scout troop inquired about a bench donation; Tim responded with pricing, no reply.
 - b. Mail correspondence: Tim received a history of our group from Joel Mikkelsen and distributed copies to the group; he'll also post on website.
6. **Trail Manager Report** from Muskegon County/Greg Sherburn: Utility and tree-trimming work is in progress, working with Jill; Steve & Kris are Greg's trail guys and are brushing the Broadway Trailhead. Greg will touch base with Ottawa County/Kate Alvarez on pouring the concrete pad. Tim mentioned the trash situation at Broadway Trailhead is more obvious now that clear-cutting has been done. Cari volunteered to organized an **Earth Day Clean Up Event** for Saturday morning, April 23, using some trash bags from her Subaru Ambassador package and reaching out to her 1,000-member Bike Path Riders group for help. Tim will set post that day for Ed's Memorial. Gary reported a stop sign was ripped off post & a tree down south of Arthur; Kate is aware.
7. **Website report:** Tim fixed links and updated logos, no other comment.
8. **Current expenditures:** One request for reimbursement from Tim for two new brochure holders he replaced on 4/6, total \$76.30. Motion by Diana, second by Joan. Unanimously approved.
9. **Discuss new brochure/trail map:** Tim handed out packs of 50 and has placed in Muskegon & Ravenna kiosks. Tim will bring to bike shops in Muskegon & Grand Haven; Amy Gustin (designer) has been paid.
10. **MOU (Memorandum of Understanding) with DNR**
 - a. Topic reviewed; current MOU last three years.
 - b. Motion by Cari, second by Joan to approve; Unanimously approved.
Tim circulated the paperwork and all members signed it; Tim will submit to the DNR.
 - c. Gary clarified that we need to identify ourselves when working on the trail.

(continued)

11. **Rolled roof blew off newest observation deck between Conklin/Marne**
a. Ottawa County Parks wants to replace with metal roof and are willing to do the work. Quote for materials is \$460.53; Tim suggest we offer to pay this.
Motion by Gary, second by Joan and Unanimously approved; Tim will request an invoice and Diana will write the check.
12. **Project list - 2022/pending or future**
a.) The Friends of the Musketawa Trail won matching grant with Michigan DNR for project for bike repair stations at the trailheads at Marne & Conklin, Tim read letter from Matt Lincoln. Friends agreed to purchase stations and DNR would provide/install concrete pads.
Motion by Joan, second by Diana, Unanimously approved, to purchase repair stations and sign "Gift" paperwork for DNR, \$4,184.47. Tim can/will install each in a half hour or less.
b.) Discussion regarding design and printing of new t-shirts and polos for board members and available for memberships/public. Amy has created some sample designs. Reviewed with board, Tim suggested VOLUNTEER and neon t-shirts would be helpful.
Discussion, no motions.
c.) Installing memorial marker/post for Ed Holovka Memorial project: Tim will attach a QR code to the post (on 4/23) at the Broadway Trailhead to accept donations. This was discussed last meeting with the agreement to wait on a better, larger install to possibly be incorporated into the trail resurfacing project (per idea by Jill Sell).
d.) "Open house" days at the caboose at the Ravenna trailhead discussed at a previous meeting. Gary asked for fundraising goals. No goals until we have projects identified.
13. **Agenda item:** discuss electing new board members Cari Draft and Paul Boucon; done earlier in the meeting.
14. **Remaining Friends board meeting dates for 2022:**
6/2, 8/4 & 10/6 (all Thursdays at 7PM in Ravenna)
15. **Miscellaneous:** Cari shared North Bank Trail costs from the meeting she attended last week; complete trail construction of North Bank Trail from the edge of Crockery Twp through Polkton Twp to the edge of the City of Coopersville totals \$4.6 million; \$100 per linear FOOT. Just an interesting fact nugget.
16. **Motion to Adjourn** by Oscar, second by Joan, unanimously approved.

Respectfully submitted,
Cari Draft, Secretary 4/28/22



4/7/22

