



Friends of the Musketawa Trail Board Meeting

Thursday, June 1, 2023

7:00 p.m. Ravenna Village Office
12090 Crockery Creek Road



*Millennium Trail 2000
National Recreation Trail 2008*

MEETING MINUTES

Meeting Attendees: Tim Nink, James Smith, Paul Boucon, Mark Fritsma, Gary DeKok, George Czinder, Oscar Reed, Diana Holovka and Cari Draft

Absent: Joan Schmitt

Guests: none

1. **Meeting called to order 7:09pm** : Tim Nink, president
2. **Secretary report - Cari Draft** : Meeting minutes from April 6 reviewed; motion and second to approve as-is. Unanimously approved.
3. **Treasurer report - Diana Holovka** : No questions; Motion & second to approve treasurer's report. Unanimously approved.
4. **Correspondence**
 - a. Emails: Tim noted multiple emails and comments on facebook page regarding the trail condition.
 - b. Mail correspondence: None noted.
5. **Trail Manager Report from Muskegon County/Greg Sherburn** via email to Tim: Steve's been busy killing weeds and filling groundhog holes. Mowing and painting of structures continues. Note on Ellis cross street, Jill Sells was going to address puddles, and the "RFP" expecting a Request for Proposal should be complete by mid-June. Surveys, inspections will narrow scope of cost. Bridge work and culverts will be minimum \$5 million; once quotes come in, Tim will reach out to WM Trails to funnel potential donations.
Report from **Kate Alvarez/Ottawa County** via email to Tim: holes patched, brush cut back -- need to fill some grassy holes along edge of trail, but pavement issues are a priority at this time.
6. **Website** : Tim will continue to add agenda & minutes; updated copyright years on the footer to include 2023.
7. **Current Expenditures:** Requests for reimbursement from Tim (\$100.63 Menard's) for materials; Diana requested reimbursement \$47.67 for newsletter seals & 5-ream box of paper. Reimbursement approval first & seconded and unanimously approved.
8. **Brochure/trail map:** Second printing complete; whoever needs some, they're ready!
9. **Project list - 2023 pending/future**
 - a.) **Current/existing 2023:**
 - i. Ravenna Trailhead caboose **Open House** days will again be coordinated by Gary and Linda on Sat. June 3, Sat. July 1 and Sat. August 5 from 10am to 2pm. Gary will set up the tent and bring water along with the keys to unlock the depot, and is asking for volunteers to help with shifts. If anyone is interested and available, Gary says it is "easy work"; contact him at gdekock@gmail.com.
 - ii. Paul has reviewed and revised the FOTMT Bylaws and provide copies of old vs. new for the board members to review and compare. It should be ready for approval at our August meeting.

(continued)

- iii. The concrete pad was poured last week for the Sharon Davis Memorial metal arts bike rack. Tim installed on April 16 with Sharon's son, Todd Davis. Friends previously approved covering the costs from the Sharon Davis Memorial Fund.
- iv. Tim installed trail etiquette laminated signs and gave extras to Kate Alvarez.
- v. Cari Draft organized a Muskegon/Broadway Trailhead cleanup volunteer event for Saturday, April 22 at 10:30am to coincide with Earth Day similar to last year. Tim and James arrived early & completed the build on the flower box replacement at the entrance. Greg's crew to picked up our filled bags; Cari secured the bags from Subaru like last year at no cost to us.

c.) Future/longer term:

- i. Ed Holovka Memorial, to be located at the Muskegon/Broadway trail head.
This topic was discussed again; Tim was advised by Jill Sell **NOT** to wait to incorporate into the trail resurfacing project, as that is now looking like end of 2025/early 2026. Tim presented plans for a metal 12' x 12' structure at a cost of approx. \$15,000. Discussion to set goal of Spring 2024 for construction, provided we raise the funds needed by then; need ideas for fundraising and grant requests by our next meeting to create a plan to acquire additional funds over the next few months.

10. Discussion regarding "manning" Gary & Linda's "caboose open houses" :: Paul can do 6/3 and 8/5; Tim can do 7/8. All dates are 9am to 1pm.
11. Review/update of FOTMT BYLAWS; Paul will remove the 4.03 section, edit 5.02 and issue an updated PDF to all. This should be ready for final approval at our meeting in August.
12. Remaining Friends board meeting date for 2023: **8/3 and 10/5** (Thursdays at 7PM in Ravenna)
13. Tentative Friends dinner date will be in September, Diana will look into reservations.
14. Cari gave summary on the Trail Summit May 18 held in Coopersville; great event.
15. **Motion to Adjourn** at 8:13pm, seconded and unanimously approved.

Respectfully submitted,
Cari Draft, Secretary 6/1/23