



Friends of the Musketawa Trail Board Meeting

Thursday, October 2, 2025

7:00 p.m. Ravenna Village Office
12090 Crockery Creek Road



Millennium Trail 2000
National Recreation Trail 2008



MEETING MINUTES

Meeting Attendees: Paul Boucon, Mark Fritsma, Diana Holovka, Gary De Kock, James Smith, George Czinder, Tim Nink and Cari Draft

Absent: Oscar Reed

Guests: Greg Sherburn (Michigan DNR), Jill Sell (Michigan DNR), Jeff Elliott

1. **Meeting called to order 7:02pm** : Tim Nink, President
2. **Secretary report - Cari Draft** : Meeting minutes from August 7 reviewed; Motion and second to approve as printed. Unanimously approved.
3. **Treasurer report - Diana Holovka** : Diana reviewed her records for us. No questions; Motion & second to approve treasurer's report. Unanimously approved.
4. **Correspondence**
 - a. Emails: Tim reported no notable email.
 - b. Mail correspondence: Diana reported no notable mail.
5. **Trail Manager Report from Michigan DNR/Greg Sherburn:**
Standard maintenance; Steve is cutting brush and has repaired an original boy scout steps and decking on bridges & upcycling of rubber mats & installed more eBike signage at intersections.
DNR Report from Jill Sell: Looking at November to pulverize more old pavement. Culvert delivery is coming along; Rio Grande bridge to be delivered late December - the bridge was made in South Carolina. Expecting to be working on hand rails & finish work throughout the winter. Tentative completion of Ottawa County section expected around July 2026. Phase Two of the project: working on environmental assess, match money and new estimate is around \$13 million right now; timeline 2027-2029. (Phase One is hovering around \$16-17 million.)
6. **Website & Facebook page:** Tim will add meeting minutes to website.
7. **Current Expenditures/Reimbursement:** \$24.99 total to reimburse Diana for 6 months of ink toner. Motion & second; Unanimously approved.
8. **Brochure/trail map:**
 - a. Distribution: Tim has packs available to anyone to distribute as needed.
 - b. We will update maps, information and sponsors/advertisers when we see updated changes resulting from new construction.
9. **PROJECT LIST**
 - a.) **Completed 2025:**
 - i. Annual spring cleanup of Broadway Trailhead occurred 4/19/25. Trailhead entrance sign was remounted.
 - ii. Caboose/Depot "Open House Days" were 6/2, 7/12 and 8/2. Paul suggested potentially hosting Open House during Ravenna's Dog Days next year to increase traffic. (7/18/26?)
 - iii. Tim & James took down old Musketawa Trail project sign on 7/17/25.

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b.) Current 2025 & beyond:

- i. Proposed Caboose/Depot "Open House Days" for 2026 will come from Gary.
- ii. Cari created potential plan for ride/event for Ottawa County in 2026 to celebrate new pavement, will activate when we know real completion dates.
- iii. Spring 2026 "trail clean up" event of the Muskegon/Broadway Trailhead will be Saturday, April 18 8am to 10am; Cari will create Facebook event page and help spread the word in the spring.

c.) Future/longer term:

- i. **Ed Holovka Memorial** to be located at the Muskegon/Broadway trail head. Project can move forward per Jill/DNR. Looking at site preparation/concrete pad with Wood Trucking (Jill). Tim will request updated quotes on remaining items and we'll move forward. Shelter structure assembly/install could be partner project with Friends/Michigan DNR.
 - ii. **Last bike repair station** to go along with Ed Holovka Memorial in Muskegon (purchased)
10. Spring/Summer Friends newsletter will be drafted and distributed October 31st, per Diana.
 11. Other items: Paul researched the Corporate Transparency Act and updated us that we are all set as an entity, no action needed on our part.
 12. Friends Board meeting dates for 2026: **4/2, 6/4, 8/6 & 10/1** (*all Thursdays at 7PM in Ravenna*)

Motion to Adjourn at 8:05pm, seconded and unanimously approved.

Respectfully submitted,
Cari Draft, Secretary 10/2/25

A handwritten signature in black ink, consisting of a stylized name, is enclosed within a hand-drawn triangular shape. A long, sweeping, curved line extends from the bottom left of the triangle, arching across the page towards the right.