



Friends of the Musketawa Trail Board Meeting

Thursday, October 6, 2022

7:00 p.m. Ravenna Village Office
12090 Crockery Creek Road



Millennium Trail 2000
National Recreation Trail 2008

MEETING MINUTES

Meeting Attendees: Tim Nink, James Smith, Paul Boucon, Oscar Reed, Mark Fritsma, Gary DeKok, George Czinder, Diana Holovka and Cari Draft

Absent: Joan Schmitt

Guests: Char Kluting

1. **Meeting called to order 7:01pm** : Tim Nink, president
2. **Secretary report - Cari Draft** : Meeting minutes from August 4 reviewed; motion and second to approve as-is. Unanimously approved.
3. **Treasurer report - Diana Holovka** : Motion & second to approve treasurer's report. Unanimously approved. Gary passed along \$8 in cash donations to Diana from the caboose open houses.
4. **Correspondence**
 - a. Emails: Tim noted email from John Carr re: Sullivan Twp Park - asphalt source?
 - b. Mail correspondence: Diana noted info received from Muskegon County; we can choose to order free signs to post with tick bite prevention. Sounds like we can order these in the spring; would need to laminate to weatherproof, possibly.
5. **Trail Manager Report** from Muskegon County/Greg Sherburn via email to Tim: Steve's transitioning to leaf pickup this week and will be done next week until spring. There's been trouble at the Broadway trailhead again and some vandalism along the trail in that area. No report from Kate Alvarez/Ottawa County; our guest Char Kluting mentioned she & her family continue to pick up litter along the trail when they're on the trail on the Ottawa County end.
6. **Website** : Tim added agenda & minutes, otherwise nothing else pending on the website.
7. **Current Expenditures**: Requests for reimbursement from George (\$16.64) & Tim (\$65.86) for materials; Gary also purchased a fix-it tool to maintain the bike station tools for \$30. Gary will keep the tool(s) in his possession for future maintenance. All three purchases approved for reimbursement, seconded and unanimously approved.
8. **Brochure/trail map**:
 - a. Distribution : we have around 350 left; we'll plan to print more in the spring.
9. **Project list - 2022/pending or future**
 - a.) **Completed 2022:**

Cari suggested moving this "completed" list to the end of our minutes as compiled.
 - b.) **Current/existing 2022:**
 - i. Cari worked with Amy Gustin on the t-shirt design and facilitated the screenprinting through Dividian in Nunica; shirts turned out great and each board member received one; Tim has the extras for future needs. Diana wrote the check and Cari will deliver it to Dividian 10/7.
 - ii. Review/update FOTMT Bylaws. Paul agreed to have remaining updates finished by our April meeting. (smile)
 - iii. October 8 Tim, George and James plan to get the concrete pad done for the Sharon Davis Memorial metal arts bike rack. Goal is to have this installed before winter.

(continued)

c.) Future/longer term:

- i. Discussion regarding organizing a Muskegon/Broadway Trailhead cleanup date in the spring again; Cari agreed to spearhead that for April to coincide with Earth Day similar to last year.
- ii. Ed Holovka Memorial, to be located at the Muskegon/Broadway trail head. This topic was discussed previously, and it was decided to wait for a larger install to be incorporated into the trail resurfacing project along with installation of a covered shelter.
- iii. Work on "etiquette/rules" signs for the trail head kiosks. Tim to update first draft to simplify and condense. Tim will get approval from DNR and Ottawa County Parks before finalization. Cari distributed the Fall North Bank Trail newsletter she designed, which happens to include a Trail Etiquette section. Tim will work on this before our spring meeting.

10. Spring/Summer 2022 Newsletter in progress; Tim has submitted text and photos to Diana and she is aiming to have this complete and distributed in November.

11. Annual Friend Board dinner: Thursday October 13 @ 6:30pm at Whitlow's Forerunner. RSVPs have been sent to Diana.

12. Projected Friends meeting dates for 2023: **4/6, 6/1, 8/3 and 10/5** (all Thursdays at 7PM in Ravenna)

13. Miscellaneous/Other News

- a. Mark: Discussion regarding new updated reflective mile markers; showed photos of what he's got in mind. He will spend time researching more this winter and present more concrete ideas and pricing at our spring meeting.
- b. Diana: mentioned additional donations came in for \$100, \$25 and \$300, all new donors.
- c. James: asked about the timeline we've been given for resurfacing of the Musketawa; Tim shared that Jill from the DNR has not given us concrete dates, just "2024 to 2026".

14. **Motion to Adjourn** at 7:55pm, seconded and unanimously approved.

Respectfully submitted,
Cari Draft, Secretary 10/6/22

Completed 2022 projects:

1. Ed Holovka Memorial marker/post was installed
2. Volunteer clean-up of the Musketawa Broadway Trailhead was completed April 23, successful litter cleanup and new planting in front flower box; also initiated move of of the gas line marker from the trailhead sign; completed by DTE in June
3. Volunteer Trails Clean Up Day in conjunction with Ottawa County Parks & Recreation happened on June 4, great participation by volunteers, several hours of tree-trimming completed of the "face slappers" (smile)
4. Replaced memorial plaque for Eric VerHaar purchased and installed in Muskegon
5. Four Open House days have taken place at the Ravenna trailhead for the caboose and depot on 6/25, 7/23, 8/27 & 9/10
6. Installed two bike repair stations (in Marne & Conklin) to complete matching grant with the Michigan DNR